

# **LANDBEACH PARISH COUNCIL**

## **DISABILITY POLICY**

Landbeach Parish Council recognises its obligation under the Disability Discrimination Act and carries out the following Code of Practice to make every effort to accommodate Councillors and members of the public.

### **Procedure at meetings for Councillors and members of the public**

#### **Wheelchair Users**

Meetings are held in the Village Hall, which has a disabled parking space and ramp access from the car park to the Village Hall. The door will remain open until the start of the meeting to enable wheelchair users to access the hall. There is a door bell, which can be accessed from a wheelchair, if people arrive after the meeting has started, so attention can be drawn to them if they are unable to open the door.

#### **Hearing Impaired**

The Village Hall has a loop system for the hard of hearing which is available at all meetings

#### **Other Difficulties**

If you think you may have difficulties attending a meeting, that is not outlined above, please contact The Clerk as far in advance as possible and the Parish Council will make every effort to accommodate you at a meeting and if necessary may try to find an alternative room for the meeting

### **Minutes for Councillors and members of the public**

#### **Visually Impaired**

Minutes can be produced in large print, or a recorded tape of the minutes can be made available.

### **Communication to the Council**

If any person has a disability which restricts their communication in writing to the Council then the Clerk would take notes from them in order for communication to be made

The above policy was adopted by Landbeach Parish Council at a Parish Council Meeting held on 4<sup>th</sup> June 2007 to be part of Standing Orders

**LANDBEACH PARISH COUNCIL  
CLERK: MRS ANNE HINKINS  
73 HIGH STREET, LANDBEACH, CAMBS, CB25 9FR  
TEL NO. 01223 864321  
EMAIL: g\_hinkins@hotmail.com**